Peoplesoft
TIME ACCOUNTING CERTIFICATION

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Report id:      adm999
Location:       0999A                                to
```

> **Supervisor**
> **SIGN and DATE each month to certify employee worked**

Dept	Emplid		Name	Jobcode	Descrip	FTE	Resource/Descr	Dist%	Month	
0999	000000	0	Iduh Clare	0000	Clerical	0.000000	30100 Title I Basic Program	*H	July	*John Doe* 03/26/15
								*H	September	*John Doe* 03/26/15
0999	000000	0	Jane Smith	0000	Teacher	1.000000	30100 Title I Basic Program	100.0%	July	*John Doe* 03/26/15
								100.0%	August	*John Doe* 03/26/15
								100.0%	September	*John Doe* 03/26/15
0999	~~000000~~	~~0~~	~~Fudd, Elmer~~	~~2040~~	~~Teacher~~	~~1.000000~~	~~30100 Title I Basic Program~~	~~100.0%~~	July	**NOT AT THIS SITE**
						~~1.000000~~	~~30100 Title I Basic Program~~	~~100.0%~~	August	**NOT AT THIS SITE**
0999	000000	0	Red Waters	0000	Clerical	1.000000	30100 Title I Basic Program	100.0%	July	*John Doe* 03/26/15
									August	
									September	
									October	
									November	
									December	
0999	000000	0	Ifya Remember	0000	Teacher	1.000000	30100 Title I Basic Program	100.0%	July	*John Doe* 03/26/15
									August	*John Doe* 03/26/15
									September	*John Doe* 03/26/15
									November	*John Doe* 03/26/15
									December	*John Doe* 03/26/15

SEND TO NEXT LEVEL OF AUTHORITY TO CERTIFY THE MONTHS SUPERVISOR WORKED

0999	00000	JOHN DOE	0000	Principal/ Manager	1.000000	30100 Title I Basic Program	100.0%	September	**SUPERVISOR'S**
								October	**DO NOT SIGN FOR**
								November	**YOURSELF**
								December	

** **Keep copies of records on site for 7 years from today's date** **

I hereby certify that this report is an after-the-fact determination of actual effort expanded for
the period indicated and I have full knowledge of 100 percent of these activities
Supervisory official having first-hand knowledge of the activity performed by the employee.

> **Supervisor**
> **SIGN and DATE**
> **BOTTOM of each report**

Signature: ___*John Doe*___   Date: _03/26/15_
Principal/Manager Signature

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